

**Village of Waterman
Public Safety Committee
Meeting Minutes
Waterman Village Hall
215 W. Adams St.
Waterman, IL 60556
Monday, June 3, 2024 at 4:00PM**

Meeting called to order by Trustee Sedlacek at 4:10PM

Roll Call: Trustee Radtke, Trustee Johanningsmeier, Trustee Sedlacek

Approve Minutes from April 30, 2024 meeting: Trustee Johanningsmeier made motion to approve. Trustee Radtke seconded. Passed 3/0.

Old Business: None

New Business:

- a. Discussed 1991 Caprice ownership. The vehicle is owned by the village but not stored on village property so it is a potential liability. The committee members agreed that the village give the car to Auxiliary Officer Frank Beierlotzer if he would take it. Trustee Sedlacek see if Frank if he would take the car.
- b. Discussed Evidence Room Audit. The Gold Shield recommendation is that the village should get a complete and independent outside audit at the earliest available opportunity. The committee asked Village Manager Nykaza to get 2 bids for the audit to be reviewed at the June Board meeting.
- c. Discussed AEDs and First Aid kits in Police vehicles. Each vehicle should have an AED and police-grade first aid kit, and the office should have one of each as well, = 3 more AEDs and 4 First Aid kits. Training is needed for use of each.
- d. Discussed Daily Activity Logs for Officers. Reviewed samples and agreed on a format.
- e. Discussed updating the Auxiliary Police Ordinance. Committee agreed to delete section “C, Firearms and Training” and the paragraph under F3 which begins, “When it is impractical...” and ends with, “...”may assign auxiliary police officers to perform those normal and regular police duties.”
- f. Discussed Strategic Shift Scheduling for the Police Department. The committee agreed that the Chief needs to adjust his schedule to cover shifts needed and coordinate with County to help cover when possible. Chief needs to come up with a scheduling plan and share it with the Village Manager.

Public Comment: None.

Closed Session – Personnel Matters: Entered into executive session under section 2(c) 1 of the open meetings act to discuss the appointment, employment compensation, discipline, performance, or dismissal of specific employees pursuant to 5 ILCS 120/2 (c) (1). Moved by Trustee Sedlacek and seconded by Trustee Johanningsmeier. Passed 3-0.

Trustee Sedlacek moved to exit executive session. Trustee Johanningsmeier seconded. Passed 3-0.

Adjournment: Meeting was adjourned at 5:14PM. **Submitted by:** Trustee Suzanne T. Sedlacek